



IKATAN PENGUSAHA MINYAK DAN GAS BUMI KALIMANTAN



WWW.IPEMIGAS.COM



Number: 016/IPEMIGAS-IPR/VII/2025

Attachment: 5 (Five) file

Subject: Application to Become a Member of IPEMIGAS Malaysia

Dear :

President & CEO

Mustaffa Abdol Latiff

Indo Pacific Resources Sdn.Bhd

No.25 Jalan Cipta Serenia 1 perindustrian Cipta selatan

43900 Sepang,Selangor,Malaysia

Yours faithfully,

In connection with the planned cooperation between Indo Pacific Malaysia and PT Bumi Majopahit Wijaya regarding the ship building contract, with this letter we intend to submit an application to become a member of the Malaysian Section of IPEMIGAS.

The main objective of this membership application is to strengthen synergy and coordination between cross-border oil and gas business actors, particularly in supporting and overseeing the smooth running of strategic cooperation between Malaysian and Indonesian entities operating in the energy and maritime sectors.

We believe that IPEMIGAS, as a forum that houses entrepreneurs in the oil and gas sector, both in Kalimantan and overseas representative areas, has a very important role in building partnerships, facilitating business, and strengthening the bargaining position of local entrepreneurs at the regional and international levels.

For your consideration, we request the following supporting documents:

- 1.Company Profile
- 2.Deed of Establishment & Business License
- 3.Letter of Agreement/Memorandum of Understanding (if any) with Indo Pacific Malaysia
- 4.Identification Documents of Directors/Persons in Charge

We hereby submit this application. We sincerely hope to be accepted as active members and contribute to the development of the IPEMIGAS network in Malaysia. Thank you for your attention and cooperation.

Balikpapan, July 24th 2025

Best Regards,



Donny Harko Satya Negara

Chairman

IPEMIGAS KALIMANTAN

Notes : CC Noor Azman Mohammad Isa
IPEMIGAS MALAYSIA Representative



Secretariat Adress :

**Bumi Putera Office Building Floor 1st
No.43 RT.27 RW.08 Jalan Jend Sudirman
South Balikpapan District,Klandasan Ilir Vilage
East Kalimantan,Indonesia 76113**

Representative Adress :

**A-8-1 Jalan Medan Selayang 1,Medan Selayang
68100 Batu Caves,Selangor,Malaysia
Phone : + 603-97714414 Faxes : + 603-97714415**





IKATAN PENGUSAHA MINYAK DAN GAS BUMI KALIMANTAN

Nomor: 001/SPK/IPMG-KALTIM/VII/2025

WORK ORDER LETTER (SPK)

The undersigned:

Name: Donny Harko Satya Negara

Position: Chairman

Organization: Kalimantan Oil and Gas Entrepreneurs Association (IPEMIGAS Kalimantan)

Secretariat Address: No. 43, RT. 27, RW. 08, Jalan Jend. Sudirman
South Balikpapan District, Klandasan Ilir Village
East Kalimantan, Indonesia 76113

Hereby assigns duties and responsibilities to:

Name: Mohammad Shahzar bin Mohammad Idris

Position: Treasurer, Malaysia

Bank Name: Mandiri Business savings USD

Bank Account: 127-00-1300679-4

Swift Code: BMRIDJAXXX

Organization: Kalimantan Oil and Gas Entrepreneurs Association (IPEMIGAS Kalimantan)

Job Description:

1. Manage all aspects of the organization's finances in a transparent, accountable, and orderly manner.
2. Prepare periodic and annual financial reports for submission to the General Chair and organization members.
3. Record and supervise the organization's income and expenditures.
4. Be responsible for managing the organization's accounts and other financial assets.
5. Collaborate with other administrators in planning the organization's budget and activities.

Assignment Term:

Effective from July 1st 2025, until the end of the term of office on July 1st 2030, or until a new decision is made by the organization.

This Work Order is hereby made to be implemented properly with full responsibility.

DStipulated in: Balikpapan

On: July 16th 2025

Chairman,

IKATAN PENGUSAHA MINYAK DAN GAS BUMI KALIMANTAN

chairman

Donny Harko Satya Negara

Mohammad Shahzar bin Mohammad Idris

16/07/25



IKATAN PENGUSAHA MINYAK DAN GAS BUMI KALIMANTAN

Nomor: 003/SPK/IPMG-KALTIM/VII/2025

WORK ORDER LETTER (SPK)

The undersigned: Name: Donny Harko Satya Negara

Position: Chairman

Organization: Kalimantan Oil and Gas Entrepreneurs Association (IPEMIGAS Kalimantan)

Secretariat Address: Bumi Putera Office Building floor 1st

No. 43, RT. 27, RW. 08, Jalan Jend. Sudirman

South Balikpapan District, Klandasan Ilir Village

East Kalimantan, Indonesia 76113

Hereby assigns duties and responsibilities to:

Name: Romli bin Mohd

Identity Card : 750630-11-5287

Position: Secretary General, Malaysia

Organization: Kalimantan Oil and Gas Entrepreneurs Association (IPEMIGAS Kalimantan)

Job Description:

1. Manage all organizational administrative activities, including correspondence, documentation, and archives.

Prepare regular reports on organizational activities to the General Chairperson.

2. Strategic Policy Implementer:

Translate the organization's vision and mission into annual work programs.

Oversee the implementation of organization al policies and decisions established through board meetings.

3. Inter-Division and External Liaison:

Serve as a liaison between the central and regional boards, as well as between the organization and external parties (government, partners, companies, other associations).

Prepare and accompany the General Chairperson in important meetings with external parties.

4. Program Preparation and Oversight:

Prepare work plans in collaboration with other divisions and ensure their implementation is on target.

Conduct periodic evaluations of organizational performance.

5. Meeting and Decision-Making:

Prepare agendas for board and plenary meetings.

Prepare meeting minutes and distribute them to all board members.

6. Manage Internal Communication:

Maintain the flow of information between organizational members to ensure effectiveness and efficiency.

Distribute important information, meeting results, or policies to members.

7. Support for the Chairperson and Treasurer:

Assist the Chairperson in carrying out their duties.

Collaborate with the Treasurer in preparing activity reports related to finance and logistics.

Secretariat Address:

BumiPutera Office Building Floor 1st
No.43,RT. 27, RW. 08, Jalan Jend. Sudirman
SouthBalikpapan District, Klandasan Ilir Village
EastKalimantan, Indonesia 76113

Website : www.IPEMIGAScom

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IKATAN PENGUSAHA MINYAK DAN GAS BUMI KALIMANTAN

Nomor: 003/SPK/IPMG-KALTIM/VII/2025

Assignment Term: Effective from July 1st 2025, until the end of the term of office on July 1st 2030, or until a new decision is made by the organization. This Work Order is here by made to be implemented properly with full responsibility.

DStipulated in: Balikpapan

On: July 16th 2025
Chairman,

IKATAN PENGUSAHA MINYAK DAN GAS BUMI KALIMANTAN



chairman
Donny Harko Satya Negara



JOFFRI MEZ, SH

14/07/25

Secretariat Address:

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MEMBER REGISTRATION FORM KALIMANTAN OIL AND GAS ENTREPRENEURS ASSOCIATION

Company name : _____

Date of Becoming a Member : _____

Name of Company Leader : _____

Company Business Fields : _____

Complete Company Address : _____

No Telp / No.Fax : _____

Website : _____

Email : _____

How to Pay to Become a Member of IPEMIGAS KALIMANTAN



Member \$.2.500 (Two thousand five hundred US dollars)
(Note: members are valid for a lifetime)

Payment is transferred to the general treasurer's account of IPEMIGAS KALIMANTAN by including a copy of the company's proof of payment

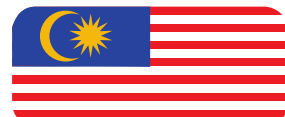
Name: Mohammad Shahzar bin Mohammad Idris

Position: Treasurer, Malaysia

Bank Name: Mandiri Business Savings USD

Bank Account: 127-00-1300679-4

Swift Code: BMRIIDJAXXX



Name: Asgar Ahmad

Position: Treasurer, Indonesia

Bank Name: BCA DIGITAL BLU

Bank Account: 0033

Swift Code: BMRIIDJAXXX

